

**EARLY CHILDHOOD ASSISTANCE PROGRAM  
QUARTERLY REPORT**

**PROGRAM NAME: ECAP  
Latin American Community Center**

**FISCAL YEAR 2014-2015, MONTHS October, November, December**

**ENROLLMENT**

- 1. ATTACH ROSTER OF CHILDREN ENROLLED EACH MONTH (INCLUDE BIRTHDATES)**

**FUNDED ENROLLMENT NUMBER: 34**

- 2. HAVE YOU BEEN FULLY ENROLLED THIS QUARTER? YES  X  NO**

**IF NO, MONTHLY ENROLLMENT NUMBERS: (MONTH/NUMBER)**

OCTOBER: 34

NOVEMBER: 34

DECEMBER: 34

**ENROLLMENT BREAKDOWN (ECAP CHILDREN ONLY)**

**Enrollment Month: October**

<b>Children in households 100% or below poverty or TANF</b>	<b>Children in households with incomes between 101-130% poverty</b>	<b>Children in households above 100% poverty (10% of children)</b>
<b>27</b>	<b>4</b>	<b>3</b>
	<b>*Justification: N/A</b>	<b>*Justification: N/A</b>

**Enrollment Month: November**

<b>Children in households 100% or below poverty or TANF</b>	<b>Children in households with incomes between 101-130% poverty</b>	<b>Children in households above 100% poverty (10% of children)</b>
<b>27</b>	<b>4</b>	<b>3</b>
	<b>*Justification: N/A</b>	<b>*Justification: N/A</b>

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**Enrollment Month: December**

Children in households 100% or below poverty or TANF	Children in households with incomes between 101-130% poverty	Children in households above 100% poverty (10% of children)
27	4	3
	*Justification: Due to local public schools opening Pre -K 4 programs (ex. Warner Elementary) it has been difficult to recruit 4 year olds to join our program. The vast majority of our students were already enrolled in the EDC in Pre -K 3 or earlier.	*Justification: Due to local public schools opening Pre -K 4 programs (ex. Warner Elementary) it has been difficult to recruit 4 year olds to join our program. The vast majority of our students were already enrolled in the EDC in Pre- K 3 or earlier.

\*Please explain why over-income children are enrolled in the ECAP program

**3. NUMBER OF ECAP CHILDREN IDENTIFIED AS HOMELESS UNDER MCKINNEY-VENTO-**

Enrollment month October: 0  
 Enrollment month November: 0  
 Enrollment month December: 0  
 Unduplicated: 0

**4. NUMBER OF ECAP CHILDREN WHO LEFT THE PROGRAM DURING**

- a. THE QUARTER:
- b. REASON(S) FOR DROPS:.

**5. WHAT IS THE CUMULATIVE NUMBER OF CHILDREN/FAMILIES FUNDED BY ECAP YOU HAVE PROVIDED SERVICES TO SINCE JULY OF THIS YEAR: 34**

**6. CURRENT NUMBER OF CHILDREN WITH DISABILITIES (CURRENT IEP): 3**

CUMULATIVE NUMBER SERVED- 3

CURRENT NUMBER OF CHILDREN WITH SUSPECTED DISABILITIES - (NO CURRENT IEP): 1

HOW MANY CHILDREN HAVE YOU REFERRED FOR A SPECIAL EDUCATION EVALUATION WITH THE SCHOOL DISTRICT? : 2

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7. **IDENTIFY RECRUITMENT EFFORTS FOR THE QUARTER:** Our Family Services Coordinator, Cindy Felix used flyers and community outreach (going into the community to share information about the program with community members and stakeholders) in order to recruit students to our program.

**45 Day Timeline Responsibilities\*** 45 Day Timeline Date: 10/16

Developmental Screenings Completed- 9/23/14 & 9/24/14 Hearing Screenings Completed- N/A

Vision Screenings Completed – N/A

Behavioral Screening- N/A

**90 Day Timeline Responsibilities\***

90 Day Timeline Date: 12/1/2014

Health Physicals Completed – 26

Dental Exams Completed - 25

Health Follow-up Needed- 8

Dental Follow-up Needed- 9

Health Follow-up Arranged - 11/3/2014

Dental Follow-up Arranged -11/3/2014

Behavior Screening Follow-up: N/A

### MENTAL HEALTH ASSESSMENTS

**NUMBER OF CHILDREN WITH CHALLENGING BEHAVIOR: 5**

**PROCEDURES IN PLACE TO PROVIDE SUPPORT FOR CHILDREN WITH BEHAVIORAL CONCERNS:**

We have an RTI team that evaluates students and strategizes ways to help the child utilize coping skills to subside the behaviors. In addition we have a Mental Health Department as a part of the agency and a contracted Mental Health specialist through Child Find.

**OBSERVATION BY MENTAL HEALTH CONSULTANT (DATES):**

3<sup>rd</sup> Wednesday of every month (RTI); other observations vary by student needs (weekly, bi-weekly, monthly).

**SPECIAL ACTIVITIES DURING THE QUARTER:**

**CHALLENGES:**

- Due to local public schools opening Pre-K 4 programs (ex. Warner Elementary) as well as two other ECAP/Head Start programs within a two block radius (ex. Hilltop & Wilmington Heads Start) it has been difficult to recruit 4 year olds to join our program. The vast majority of our students were already enrolled in the EDC in Pre-K 3 or earlier.

**POLICY COUNCIL MEETING DATES:** 10/3/14 (next scheduled 12/4, 1/15)

**STAFF TRAININGS COMPLETED (TITLE AND TO WHOM)**

- ECAP Staff Training 11/21 (Janet Umble and Esther Graham)
- Staff Meeting: November 21 & December 15, 2014
- RTI training: November 19, 2014 and December 17, 2014
- Expeditionary Learning Training: November 21, 2014 (Jennifer Bond)
- Student Growth Conferences November 19 & 20, 2014

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**\*\*PLEASE ATTACH UPDATED ECAP/HEAD START DATA TABLE TO THIS REPORT\*\***

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**FINANCIAL REPORT: SEE ATTACHED REPORT**

BUDGET CATEGORY	BUDGET AMOUNT	EXPENSE FIRST QTR	% YTD	EXPENSE SECOND QTR	% YTD	EXPENSE THIRD QTR	% YTD	EXPENSE FOURTH QUARTER (6/30)
SALARIES								
HEALTH								
OEC								
CONTRACTED SERVICES								
BUILDING COSTS								
SUPPLIES & MATERIALS								
TRANSPORTATION								
<b>TOTAL</b>								

- BUDGET AMOUNT AND CATEGORY MUST REFLECT THE INFORMATION ON THE DOE APPROVED BUDGET, INCLUDING ANY DOE APPROVED REALIGNMENTS

**FAX, MAIL OR EMAIL TO [April.hill-addison@doe.k12.de.us](mailto:April.hill-addison@doe.k12.de.us)**

<b>Quarter 1 includes July, August, and September –</b>	<b>Due on October 15<sup>th</sup></b>
<b>Quarter 2 includes October, November and December –</b>	<b>Due on January 15<sup>th</sup></b>
<b>Quarter 3 includes January, February, and March –</b>	<b>Due on April 15<sup>th</sup></b>
<b>Quarter 4 includes April, May and June –</b>	<b>Due on July 15<sup>th</sup></b>

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**ROSTER**

	Child Name	DOB
1	Balmaceda Jaylin	5/13/2010
2	Brown Andre	4/4/2010
3	Butler Ahmari	7/14/2010
4	Campech Denise	2/10/2010
5	Ceballos Sandra	10/21/2009
6	Clark Ja'air	1/5/2010
7	Contreras Rosa	8/12/2010
8	Cruz Linares Iker	9/10/2010
9	Diaz Jaylianessy	8/25/2010
10	Figueroa Noah	8/25/2010
11	Flores Yadel	5/25/2010
12	Garcia Denise	5/18/2010
13	Garcia Ivan	3/22/2010
14	Garcia Marrero Jose	12/4/2009
15	Leonard James M. Jr.	5/29/2010
16	Lopez Anali	7/16/2010
17	Macareno Jonathan	6/8/2010
18	Martinez Jacob V.-P	2/9/2010
19	Mendez Nathaly	10/1/2009
20	Morales Estrellas	11/25/2009
21	Morales Roxanna -P	11/29/2009
22	Olmo Sanchez Jazmin	4/11/2010
23	Pitillo Dantea	7/16/2010
24	Quinons Ramzi	11/17/2009
25	Ortiz Janelly	3/20/2010
26	Ramirez Jessica	12/28/2009
27	Reyes Gabriela	3/2/2010
28	Rocha Arelis	8/6/2010
29	Santos Stephanie	1/11/2010
30	Terreros Heidi	12/29/2009
31	Torres Aimarelis	1/26/2010
32	Torres Rahyl	1/2/2010
33	Torres Sherlin	7/20/2010
34	Wall-Jones Brandon	5/29/2010