

**EARLY CHILDHOOD ASSISTANCE PROGRAM
QUARTERLY REPORT**

PROGRAM NAME: Latin American Community Center ECAP

**FISCAL YEAR 2014-2015
January, February, & March**

ENROLLMENT

1. ATTACH ROSTER OF CHILDREN ENROLLED EACH MONTH (INCLUDE BIRTHDATES)

FUNDED ENROLLMENT NUMBER: 34

2. HAVE YOU BEEN FULLY ENROLLED THIS QUARTER? YES X NO

IF NO, MONTHLY ENROLLMENT NUMBERS: (MONTH/NUMBER)

ENROLLMENT BREAKDOWN (ECAP CHILDREN ONLY)

Enrollment Month: January

Children in households 100% or below poverty or TANF	Children in households with incomes between 101-130% poverty	Children in households above 100% poverty (10% of children)
29	3	2

Enrollment Month: February

Children in households 100% or below poverty or TANF	Children in households with incomes between 101-130% poverty	Children in households above 100% poverty (10% of children)
29	3	2

Enrollment Month: March

Children in households 100% or below poverty or TANF	Children in households with incomes between 101-130% poverty	Children in households above 100% poverty (10% of children)
29	3	2

***Please explain why over-income children are enrolled in the ECAP program**

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3. NUMBER OF ECAP CHILDREN IDENTIFIED AS HOMELESS UNDER MCKINNEY-VENTO-

Enrollment month January: 0
Enrollment month February: 0
Enrollment month March: 0
Unduplicated: 0

**4. NUMBER OF ECAP CHILDREN WHO LEFT THE PROGRAM DURING THE QUARTER: 0
REASON(S) FOR DROPS:**

5. WHAT IS THE CUMULATIVE NUMBER OF CHILDREN/FAMILIES FUNDED BY ECAP YOU HAVE PROVIDED SERVICES TO SINCE JULY OF THIS YEAR: 35

6. CURRENT NUMBER OF CHILDREN WITH DISABILITIES (CURRENT IEP): 3

CUMULATIVE NUMBER SERVED: 3

CURRENT NUMBER OF CHILDREN WITH SUSPECTED DISABILITIES - (NO CURRENT IEP): 2

HOW MANY CHILDREN HAVE YOU REFERRED FOR A SPECIAL EDUCATION EVALUATION WITH THE SCHOOL DISTRICT? 2

7. IDENTIFY RECRUITMENT EFFORTS FOR THE QUARTER:

- Our Family Services workers, Cindy Felix & Griselle Rodriguez, used flyers and community outreach (going into the community to share information about the program with community members and stakeholders) in order to recruit students to our program.
- Our program was promoted through our Prevention Promoters outreach efforts.
- Our Family Services workers, Cindy Felix & Griselle Rodriguez, are also working with the current PreK3 families promoting our ECAP program in an effort to include those students in our ECAP program; an emphasis of our Continuum of Care philosophy.

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45 Day Timeline Responsibilities* 45 Day Timeline Date: 10/16

Developmental Screenings Completed- 9/23/14 & 9/24/14 Hearing Screenings Completed- N/A

Vision Screenings Completed – N/A

Behavioral Screening - N/A

90 Day Timeline Responsibilities*

90 Day Timeline Date: 12/1/2014

Health Physicals Completed – 32

Dental Exams Completed - 29

Health Follow-up Needed – 2

Dental Follow-up Needed - 5

Health Follow-up Arranged - 2

Dental Follow-up Arranged - 5

Behavior Screening Follow-up - 2

MENTAL HEALTH ASSESSMENTS

NUMBER OF CHILDREN WITH CHALLENGING BEHAVIOR: 5

PROCEDURES IN PLACE TO PROVIDE SUPPORT FOR CHILDREN WITH BEHAVIORAL CONCERNS:

We have an RTI team that evaluates students and strategizes ways to help the child utilize coping skills to subside the behaviors. In addition we have a Mental Health Department as a part of the larger LACC agency and a contracted Mental Health specialist through Child Find.

OBSERVATION BY MENTAL HEALTH CONSULTANT (DATES):

- 3rd Wednesday of every month (RTI); 1/21/15, 2/18/15 & 3/18/15
- Requested observations vary by student needs (weekly, bi-weekly, and monthly).

SPECIAL ACTIVITIES DURING THE QUARTER:

- **Expedition Showcase:** 1/8/15
- **School Choice meeting:** 1/14/15
- **Expedition Kickoff- Transportation Field Trip –** 2/16/15
- **Family Night:** 2/19/15
- **Winter Student Growth Conferences:** 3/13/15 – 3/14/15

CHALLENGES:

- Due to local public schools opening PreK4 programs (ex. Warner Elementary) as well as two other ECAP/Head Start programs within a two block radius (ex. Hilltop & Wilmington Heads Start) it has been difficult to recruit 4 year olds to join our program. The vast majority of our students were already enrolled in the EDC in PreK3 or earlier.

POLICY COUNCIL MEETING DATES:

- **Parent Meeting (Language Development – Part 1) / Policy Council:** 1/15/15
- **Parent Meeting (Language Development – Part 2) /Policy Council:** 2/5/15
- **Policy Council (ECAP Monitoring Review Debrief):** 3/12/15
- **Policy Council Training:** 3/26/15

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FINANCIAL REPORT

BUDGET CATEGORY	BUDGET AMOUNT	EXPENSE 1 ST QTR	% YTD	EXPENSE 2 ND QTR	% YTD	EXPENSE 3 RD QTR	% YTD	EXPENSE 4 TH QUARTER (6/30)
SALARIES	161,107	36,773	23	51,053	55	43,152	81	
OEC (INC. HEALTH)	54,450	4,699	9	6,217	20	5,283	30	
CONTRACTED SERVICES	15,598	0	0	1,766	11	4,383	39	
BUILDING COSTS	3,488	1,418	41	2,934	125	2,923	209	
SUPPLIES & MATERIALS	4,558	105	2	901	22	545	34	
TRANSPORTATION	1,200	38	3	92	11	252	32	
TOTAL	241,400	43,033	18	62,964	44	56,537	67	

- BUDGET AMOUNT AND CATEGORY MUST REFLECT THE INFORMATION ON THE DOE APPROVED BUDGET, INCLUDING ANY DOE APPROVED REALIGNMENTS

FAX, MAIL OR EMAIL TO April.hill-addison@doe.k12.de.us

Quarter 1 includes July, August, and September – Due on October 15th
Quarter 2 includes October, November and December – Due on January 15th
Quarter 3 includes January, February, and March – Due on April 15th
Quarter 4 includes April, May and June – Due on July 15th

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ROSTER

	100% or below (up to 34 students)	DOB		101% to 130% (allowed 35% = 9 students)	DOB		Over Income (allowed 10% = 3 students)	DOB
1	Roxanna Morales	11/29/2009	1	Jaylinn Balmaceda	5/13/2010	1	Natalie Lopez	3/27/2010
2	Rosa Contreras	8/12/2010	2	Dantea Pitillo	7/16/2010	2	Luis De Dios	1/3/2010
3	Arelis Rocha	8/6/2010	3	Jacob Martinez	2/9/2010	3		
4	Jazmin Olmos	4/11/2010	4					
5	Aimarelis Torres	1/26/2010	5					
6	Ja'Air Clark	1/5/2010	6					
7	Nathaly Mendez	10/1/2009	7					
8	Estrella Morales	11/25/2009	8					
9	Sherlin Torres	7/20/2010	9					
10	Jaylianise Diaz	8/25/2010						
11	Ivan Garcia	3/22/2010						
12	Andre Brown	4/14/2010						
13	Sandra Ceballos	10/21/2009						
14	Gabriela Reyes	3/2/2010						
15	Stephanie Santos	1/11/2010						
16	Rahyl Torres	1/2/2010						
17	Jonathan Macareno	6/8/2010						
18	Heydi Y. Terreros	12/27/2009						
19	Denise Garcia	5/18/2010						
20	Jessica Ramirez	12/28/2009						
21	James Leonard Jr.	5/29/2010						
22	Anali Lopez	7/16/2010						
23	Denise Campech	2/10/2010						
24	Yadel Flores	5/25/2010						
25	Noah Figueroa	8/25/2010						
26	Brandon Jones	5/29/2010						
27	Ahmari J. Butler	7/14/2010						
28	Jose A. Garcia	12/4/2009						
29	Ramzi Quiñones	11/17/2009						