

**EARLY CHILDHOOD ASSISTANCE PROGRAM  
QUARTERLY REPORT**

**PROGRAM NAME: Latin American Community Center ECAP**

**FISCAL YEAR 2014-2015  
April, May, & June**

**ENROLLMENT**

1. ATTACH ROSTER OF CHILDREN ENROLLED EACH MONTH (INCLUDE BIRTHDATES)

FUNDED ENROLLMENT NUMBER: 34

2. HAVE YOU BEEN FULLY ENROLLED THIS QUARTER? YES \_\_\_ NO \_\_\_

IF NO, MONTHLY ENROLLMENT NUMBERS: (MONTH/NUMBER)

ENROLLMENT BREAKDOWN (ECAP CHILDREN ONLY)

Enrollment Month: April

Children in households 100% or below poverty or TANF	Children in households with incomes between 101-130% poverty	Children in households above 100% poverty (10% of children)
29	3	2

Enrollment Month: May

Children in households 100% or below poverty or TANF	Children in households with incomes between 101-130% poverty	Children in households above 100% poverty (10% of children)
27	3	4*

Three children enrolled in the program withdrew (one to stay at home with dad who recently was released from incarceration, one due to child abuse investigation by DFS, and one to move with his family to Florida) we enrolled one student from our waiting list who was income eligible. We did not have any other students on the waiting list that were still interested in attending as they had enrolled in other programs. We contacted Hilltop ECAP and Wilmington Head Start and asked for their assistance in sharing names on their waiting list – both programs stated that they did not have a waiting list to share. Therefore, we enrolled an over-income student into the ECAP.

## EARLY CHILDHOOD ASSISTANCE PROGRAM QUARTERLY REPORT

Enrollment Month: June

Children in households 100% or below poverty or TANF	Children in households with incomes between 101-130% poverty	Children in households above 100% poverty (10% of children)
0	0	0

\*Please explain why over-income children are enrolled in the ECAP program

**3. NUMBER OF ECAP CHILDREN IDENTIFIED AS HOMELESS UNDER MCKINNEY-VENTO-**

Enrollment month April: 0

Enrollment month May: 0

Enrollment month June: 0

Unduplicated: 0

**4. NUMBER OF ECAP CHILDREN WHO LEFT THE PROGRAM DURING THE QUARTER: 2  
REASON(S) FOR DROPS:**

Three children enrolled in the program withdrew:

- One child withdrew to stay at home with dad who recently was released from incarceration
- One child withdrew to move with his family to Florida
- One child withdrew due to child abuse investigation by DFS

**5. WHAT IS THE CUMULATIVE NUMBER OF CHILDREN/FAMILIES FUNDED BY ECAP YOU HAVE PROVIDED SERVICES TO SINCE JULY OF THIS YEAR: 38**

**6. CURRENT NUMBER OF CHILDREN WITH DISABILITIES (CURRENT IEP): 3**

CUMULATIVE NUMBER SERVED: 3

CURRENT NUMBER OF CHILDREN WITH SUSPECTED DISABILITIES - (NO CURRENT IEP): 2

HOW MANY CHILDREN HAVE YOU REFERRED FOR A SPECIAL EDUCATION EVALUATION WITH THE SCHOOL DISTRICT? 3

**7. IDENTIFY RECRUITMENT EFFORTS FOR THE QUARTER:**

- Our Family Services workers, Cindy Felix & Griselle Rodriguez, used flyers and community outreach (going into the community to share information about the program with community members and stakeholders) in order to recruit students to our program.
- Family Service workers put posters up in each of the corner stores (local bodegas) within a five block radius.
- Our program was promoted through our Prevention Promoters outreach efforts.

## EARLY CHILDHOOD ASSISTANCE PROGRAM QUARTERLY REPORT

### **45 Day Timeline Responsibilities\*    45 Day Timeline Date: 10/16**

Developmental Screenings Completed- 9/23/14 & 9/24/14    Hearing Screenings Completed- N/A

Vision Screenings Completed – N/A

Behavioral Screening - N/A

### **90 Day Timeline Responsibilities\*    90 Day Timeline Date: 12/1/2014**

Health Physicals Completed – 34

Dental Exams Completed - 34

Health Follow-up Needed – 0

Dental Follow-up Needed - 0

Health Follow-up Arranged - 0

Dental Follow-up Arranged - 0

Behavior Screening Follow-up - 0

### **MENTAL HEALTH ASSESSMENTS**

**NUMBER OF CHILDREN WITH CHALLENGING BEHAVIOR: 5**

#### **PROCEDURES IN PLACE TO PROVIDE SUPPORT FOR CHILDREN WITH BEHAVIORAL CONCERNS:**

We have an RTI team that evaluates students and strategizes ways to help the child utilize coping skills to subside the behaviors. In addition we have a Mental Health Department as a part of the larger LACC agency and a contracted Mental Health specialist through Child Find.

#### **OBSERVATION BY MENTAL HEALTH CONSULTANT (DATES):**

- 3<sup>rd</sup> Wednesday of every month (RTI); 4/15/15 & 5/20/15
- Requested observations vary by student needs (weekly, bi-weekly, and monthly).

#### **SPECIAL ACTIVITIES DURING THE QUARTER:**

- Grow Up Great – Artist Lesson 4/10/15
- ECAP staff meeting – 4/13/15
- RTI Meeting – 4/15/15
- Kindergarten Visit at East Side Charter School – 4/24/15
- Grow Up Great – Artist Lesson 5/1/15
- Grow Up Great – Artist Lesson 5/8/15
- Art Show @ Wilmington Library – 5/12/15
- Expedition Showcase: 5/14/15
- Kindergarten Visit at Academia Charter School – 5/20/15
- Spring Student Growth Conferences: 5/20/15 – 5/21/15
- PreK4 Promotion Ceremony – 5/28/15
- End of the Year Trip & Picnic – 5/29/15

## EARLY CHILDHOOD ASSISTANCE PROGRAM QUARTERLY REPORT

### CHALLENGES:

- Due to local public schools opening PreK4 programs (ex. Lewis Elementary & Warner Elementary) as well as two other ECAP/Head Start programs within a two block radius (ex. Hilltop & Wilmington Heads Start) it has been difficult to recruit 4 year olds to join our program. The vast majority of our students were already enrolled in the EDC in PreK3 or earlier. We contacted Hilltop ECAP and Wilmington Head Start and asked for their assistance in sharing names on their waiting list – both programs stated that they did not have a waiting list to share.

### POLICY COUNCIL MEETING DATES:

- Parent Meeting / Policy Council: 4/16/15
- Parent Meeting /Policy Council: 5/7/15
- Policy Council: 6/4/15

### FINANCIAL REPORT

BUDGET CATEGORY	BUDGET AMOUNT	EXPENSE 1 <sup>ST</sup> QTR	% YTD	EXPENSE 2 <sup>ND</sup> QTR	% YTD	EXPENSE 3 <sup>RD</sup> QTR	% YTD	EXPENSE 4 <sup>TH</sup> QTR	% YTD
SALARIES	<b>161,107</b>	36,773	23	51,053	55	43,152	81	51,053	113
OEC (INC. HEALTH)	<b>54,450</b>	4,699	9	6,217	20	5,283	30	6,217	41
CONTRACTED SERVICES	<b>15,598</b>	0	0	1,766	11	4,383	39	1,550	49
BUILDING COSTS	<b>3,488</b>	1,418	41	2,934	125	2,923	209	2,299	274
SUPPLIES & MATERIALS	<b>4,558</b>	105	2	901	22	545	34	686	49
TRANSPORTATION	<b>1,200</b>	38	3	92	11	252	32	1,200	132
<b>TOTAL</b>	<b>241,400</b>	<b>43,033</b>	<b>18</b>	<b>62,964</b>	<b>44</b>	<b>56,537</b>	<b>67</b>	<b>63,005</b>	<b>93</b>

BUDGET AMOUNT AND CATEGORY MUST REFLECT THE INFORMATION ON THE DOE APPROVED BUDGET, INCLUDING ANY DOE APPROVED REALIGNMENTS

FAX, MAIL OR EMAIL TO [April.hill-addison@doe.k12.de.us](mailto:April.hill-addison@doe.k12.de.us)

Quarter 1 includes July, August, and September –	Due on October 15 <sup>th</sup>
Quarter 2 includes October, November and December –	Due on January 15 <sup>th</sup>
Quarter 3 includes January, February, and March –	Due on April 15 <sup>th</sup>
Quarter 4 includes April, May and June –	Due on July 15 <sup>th</sup>

## EARLY CHILDHOOD ASSISTANCE PROGRAM QUARTERLY REPORT

### ROSTER

	100% or below (up to 34 students)	DOB		101% to 130% (allowed 35% = 9 students)	DOB		Over Income (allowed 10% = 3 students)	DOB
1	Roxanna Morales	11/29/2009	1	Jaylinn Balmaceda	5/13/2010	1	Natalie Lopez	3/27/2010
2	Rosa Contreras	8/12/2010	2	Dantea Pitillo	7/16/2010	2	Luis De Dios	1/3/2010
3	Arelis Rocha	8/6/2010	3	Jacob Martinez	2/9/2010	3	Janelly Ortiz	3/20/2010
4	Jazmin Olmos	4/11/2010	4			4	Sierra Harrigan	2/9/2010
5	Aimarelis Torres	1/26/2010	5					
6	Ja'Air Clark	1/5/2010	6					
7	Nathaly Mendez	10/1/2009	7					
8	Estrella Morales	11/25/2009	8					
9	Sherlin Torres	7/20/2010	9					
10	Jaylianise Diaz	8/25/2010						
11	Ivan Garcia	3/22/2010						
12	Andre Brown	4/14/2010						
13	Sandra Ceballos	10/21/2009						
14	Gabriela Reyes	3/2/2010						
15	Stephanie Santos	1/11/2010						
16	Rahyl Torres	1/2/2010						
17	Jonathan Macareno	6/8/2010						
18	Heydi Y. Terreros	12/27/2009						
19	Denise Garcia	5/18/2010						
20	Jessica Ramirez	12/28/2009						
21	Anali Lopez	7/16/2010						
22	Denise Campech	2/10/2010						
23	Noah Figueroa	8/25/2010						
24	Ahmari J. Butler	7/14/2010						
25	Jose A. Garcia	12/4/2009						
26	Ramzi Quiñones	11/17/2009					WITHDREW from PROGRAM	
27	Kimberly Ramirez	4/19/2010					Brandon Jones	5/29/2010
28							James Leonard Jr.	5/29/2010
29							Yadel Flores	5/25/2010