

**EARLY CHILDHOOD ASSISTANCE PROGRAM
QUARTERLY REPORT**

**PROGRAM NAME: ECAP
Latin American Community Center**

FISCAL YEAR 2014-2015, MONTHS July, August, September

ENROLLMENT

- 1. ATTACH ROSTER OF CHILDREN ENROLLED EACH MONTH (INCLUDE BIRTHDATES)**

FUNDED ENROLLMENT NUMBER: 34

- 2. HAVE YOU BEEN FULLY ENROLLED THIS QUARTER? YES ___ NO X**

IF NO, MONTHLY ENROLLMENT NUMBERS: (MONTH/NUMBER)

JULY: 0

AUGUST: 0

SEPTEMBER: 34

ENROLLMENT BREAKDOWN (ECAP CHILDREN ONLY)

Enrollment Month: July

Children in households 100% or below poverty or TANF	Children in households with incomes between 101-130% poverty	Children in households above 100% poverty (10% of children)
100%	0	0
	*Justification: N/A	*Justification: N/A

Enrollment Month: August

Children in households 100% or below poverty or TANF	Children in households with incomes between 101-130% poverty	Children in households above 100% poverty (10% of children)
100%	0	0
	*Justification: N/A	*Justification: N/A

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Enrollment Month September

Children in households 100% or below poverty or TANF	Children in households with incomes between 101-130% poverty	Children in households above 100% poverty (10% of children)
26	4	4
	<p>*Justification: Due to local public schools opening PreK 4 programs (ex. Warner Elementary) it has been difficult to recruit 4 year olds to join our program. The vast majority of our students were already enrolled in the EDC in PreK 3 or earlier.</p>	<p>*Justification: Due to local public schools opening PreK 4 programs (ex. Warner Elementary) it has been difficult to recruit 4 year olds to join our program. The vast majority of our students were already enrolled in the EDC in PreK 3 or earlier.</p>

***Please explain why over-income children are enrolled in the ECAP program**

3. NUMBER OF ECAP CHILDREN IDENTIFIED AS HOMELESS UNDER MCKINNEY-VENTO-

Enrollment month July: 0
 Enrollment month August: 0
 Enrollment month September: 0
 Unduplicated: 0

4. NUMBER OF ECAP CHILDREN WHO LEFT THE PROGRAM DURING

- a. THE QUARTER: 0
- b. REASON(S) FOR DROPS: new students moved into ECAP in September 2014.

5. WHAT IS THE CUMULATIVE NUMBER OF CHILDREN/FAMILIES FUNDED BY ECAP YOU HAVE PROVIDED SERVICES TO SINCE JULY OF THIS YEAR: 34

6. CURRENT NUMBER OF CHILDREN WITH DISABILITIES (CURRENT IEP): 3

CUMULATIVE NUMBER SERVED- 1

CURRENT NUMBER OF CHILDREN WITH SUSPECTED DISABILITIES - (NO CURRENT IEP): 0

HOW MANY CHILDREN HAVE YOU REFERRED FOR A SPECIAL EDUCATION EVALUATION WITH THE SCHOOL DISTRICT? : 0

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- 7. IDENTIFY RECRUITMENT EFFORTS FOR THE QUARTER:** Our Family Services Coordinator, Cindy Felix used flyers and community outreach (going into the community to share information about the program with community members and stakeholders) in order to recruit students to our program.

45 Day Timeline Responsibilities* 45 Day Timeline Date: 10/16

Developmental Screenings Completed- 9/23/14 & 9/24/14 Hearing Screenings Completed- N/A

Vision Screenings Completed – N/A

Behavioral Screening- N/A

90 Day Timeline Responsibilities*

90 Day Timeline Date: 12/1/2014

Health Physicals Completed – 26

Dental Exams Completed - 25

Health Follow-up Needed- 8

Dental Follow-up Needed- 9

Health Follow-up Arranged - 11/3/2014

Dental Follow-up Arranged -11/3/2014

Behavior Screening Follow-up: N/A

MENTAL HEALTH ASSESSMENTS

NUMBER OF CHILDREN WITH CHALLENGING BEHAVIOR: 0

PROCEDURES IN PLACE TO PROVIDE SUPPORT FOR CHILDREN WITH BEHAVIORAL CONCERNS:

We have an RTI team that evaluates students and strategizes ways to help the child utilize coping skills to subside the behaviors. In addition we have a Mental Health Department as a part of the agency and a contracted Mental Health specialist through Child Find.

OBSERVATION BY MENTAL HEALTH CONSULTANT (DATES):

3rd Wednesday of every month (RTI); other observations vary by student needs (weekly, bi-weekly, monthly).

SPECIAL ACTIVITIES DURING THE QUARTER:

CHALLENGES:

- Due to local public schools opening PreK 4 programs (ex. Warner Elementary) as well as two other ECAP/Head Start programs within a two block radius (ex. Hilltop & Wilmington Heads Start) it has been difficult to recruit 4 year olds to join our program. The vast majority of our students were already enrolled in the EDC in PreK 3 or earlier.

POLICY COUNCIL MEETING DATES: 9/17/14 (next scheduled 10/7, 11/1)

STAFF TRAININGS COMPLETED (TITLE AND TO WHOM)

- EDC Staff Training on Expectations and First Six Weeks: August 27, 28, & 29, 2014
- Staff Meeting: September 8, 2014
- RTI training: August 19, 2014
- Expeditionary Learning Training: September 29 & 30, 2014
- CPR & First Aid: September 3, 2014

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DATE OF CHILD ABUSE IDENTIFICATION TRAINING: August 26, 2014

****PLEASE ATTACH UPDATED ECAP/HEAD START DATA TABLE TO THIS REPORT**

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FINANCIAL REPORT: SEE ATTACHED REPORT

BUDGET CATEGORY	BUDGET AMOUNT	EXPENSE FIRST QTR	% YTD	EXPENSE SECOND QTR	% YTD	EXPENSE THIRD QTR	% YTD	EXPENSE FOURTH QUARTER (6/30)
SALARIES	\$16,1106.69	\$40,276.67	25					
HEALTH	\$29,408.35	\$7,352.09	25					
OEC	\$26,041.16	\$6,510.29	25					
CONTRACTED SERVICES	\$15,598.00	\$3,899.50	25					
BUILDING COSTS	\$3,487.50	\$871.88	25					
SUPPLIES & MATERIALS	\$4,558.29	\$1,139.57	25					
TRANSPORTATION	\$1,200.00	\$300.00	25					
TOTAL	\$241,400.00	\$60,350.00						

- BUDGET AMOUNT AND CATEGORY MUST REFLECT THE INFORMATION ON THE DOE APPROVED BUDGET, INCLUDING ANY DOE APPROVED REALIGNMENTS

FAX, MAIL OR EMAIL TO April.hill-addison@doe.k12.de.us

Quarter 1 includes July, August, and September –	Due on October 15th
Quarter 2 includes October, November and December –	Due on January 15th
Quarter 3 includes January, February, and March –	Due on April 15th
Quarter 4 includes April, May and June –	Due on July 15th

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ROSTER

	Child Name	DOB
1	Balmaceda Jaylin	5/13/2010
2	Butler Ahmari	7/14/2010
3	Campech Denise	2/10/2010
4	Ceballos Sandra	10/21/2009
5	Clark Ja'air	1/5/2010
6	Contreras Rosa	8/12/2010
7	Diaz Jaylianessy	8/25/2010
8	Figueroa Noah	8/25/2010
9	Flores Yadel	5/25/2010
10	Garcia Ivan	3/22/2010
11	Garcia Marrero Jose	12/4/2009
12	Hernandez Belen	7/4/2010
13	Lopez Natalie J.-P	3/27/2010
14	Macareno Jonathan	6/8/2010
15	Martinez Jacob V.-P	2/9/2010
16	Mendez Nathaly	10/1/2009
17	Morales Estrellas	11/25/2009
18	Morales Roxanna -P	11/29/2009
19	Olmo Sanchez Jazmin	4/11/2010
20	Pitillo Dantea	7/16/2010
21	Reyes Gabriela	3/2/2010
22	Rocha Arelis	8/6/2010
23	Santos Stephanie	1/11/2010
24	Terreros Heidi	12/29/2009
25	Torres Aimarelis	1/26/2010
26	Torres Rahyl	1/2/2010
27	Torres Sherlin	7/20/2010
28	Wall-Jones Brandon	5/29/2010
29	Garcia Denise	5/18/2010
30	Leonard James M. Jr	5/29/2010
31	Lopez Analí	7/16/2010
32	Quiñons Ramzi	11/17/2009
33	Ramirez Jessica	12/28/2009
34	Ortiz Janelly	3/20/2010